Northern Onondaga Public Library  
Monthly Board Meeting  
January 22, 2001

Called to order at 7:00 pm

Present: Bob Powell, Charlotte LaPorte, Mary Lindsley, Taylor Lapham, Steve Carr, Mary Lou Frasier, Dottie Rushworth, John Reichel, Joya Tucci, Doretha Lofers, Pat Madigan, John Walter.

Guests: Nancy Ewanyk, Elyse Meltz, Joyce Brown, Geoff Socha

- Motion by Taylor Lapham to approve December board minutes; 2nd by Mary Lindsley. All in favor, approved.

President

- The survey will go out at the end of the month in the newsletter.
- We are still looking for a children’s librarian for Brewerton.
- Met with friends and another meeting will be held in February or March with the Friends groups presidents, John, Charlotte, Terry Kirwan and Andy Ewanyk.
- The door at North Syracuse has been fixed. Letters will be sent to Mike Bragman and Mrs. Rainbow regarding the door situation.
- Joan Kesel will be going in for another surgery at the end of the month.

Vice President – No Report

Treasurer- Everything should be all set for the beginning of the year. Motion by Doretha Lofers to approve treasurer’ report; 2nd by John Reichel. All in favor, approved.

Corresponding Secretary

- Cards of encouragement have been sent to Joan Kesel.
- A Wegmans gift card was sent to Barbara McKittrick for her ten years of service at North Syracuse.

Trustees – No Report

Director’s Report

- An overall look at reference in general and a reference librarian’s job was given by Geoff and Elyse.
- A slide show showing the history of NOPL and library programs was given.
- The updated website is almost done.
- Evening story hours will begin at North Syracuse and Cicero in February.
- The winter newsletter will be going out by next week.
Building – No Report

Ins./Personnel – No Report

Technology – Bob Powell is trying to set up an e-mail account using nopl.org. This would be available only to NOPL employees and board members.

Strategic Planning – Will be meeting on March 3, 2001
Publicity – We are getting a lot of coverage in area papers.
Endowments/Dedications – No Report
Friends – No Report
Finance – No Report
Legislative – Legislative day is March 20, 2001
Children’s Programming – No Report

Motion by John Reichel to pay bills; 2nd by Taylor Lapham. All in favor, approved.

Old Business – No Report

New Business

- Personnel Report- Anita Colangelo was hired as a Clerk 1 at North Syracuse and Cicero, Charna Wesche was hired as a Librarian I and will be doing evening story hours at North Syracuse and Cicero. Motion by Pat Madigan to approve personnel report; 2nd by Joya Tucci; All in favor, approved.

- Charlotte administered the trustee’s oath of office to Pat Madigan, Doretha Lofters and Joya Tucci.

Motion for adjournment by Mary Lou Fraser; 2nd by Mary Lindsley. All in favor, approved.

Meeting adjourned.
Motion by Steve Carr to move into executive session.
Board into executive session.
Next meeting at North Syracuse on February 26, 2001

(The 26th is the fourth Monday of the month)

Respectfully submitted,

Shannon Dinet
Northern Onondaga Public Library
Monthly Board Meeting
February 26, 2001

Called to order at 7:00 p.m.
Present: Charlotte LaPorte, Taylor Lapham, John Reichel, Steve Carr, Dorothea Rushworth, Bob Powell, Paul LeLonek, Joya Tucci, Pat Madigan, Mary Lou Fraser and Director, John Walter.
Guests: Nancy Ewanyk, Elyse Meltz, Joyce Brown, Rosemary Merritt

- Motion by Taylor Lapham to approve January board minutes, 2nd by John Reichel. All in favor, approved.

Reports of Officers:
President:
- The surveys are coming in well.
- Anyone interested in volunteering for Telauc can talk to Charlotte for details.
- Rosemary Merritt explained her job with the E-commerce grant and her goals to the Board.
- John is still working on a children’s librarian for Brewerton.
- All three friends groups are looking into incorporation. The North Syracuse group will be working with Terry Kirwan while Cicero and Brewerton have chosen to work on this themselves.
- The first phase of the Cicero Meltzer Campus project has been approved. Work should begin soon.
- The contractor has been notified of the ice problem at Brewerton and has said that a solution will be suggested soon.

Vice President:
- No Report

Treasurer:
- Overview of 2001 budget. Motion to approve treasurer’s report made by John Reichel, 2nd by Dorothea Rushworth. All in favor, approved.

Corr. Secretary:
- Barbara McKitchick sent a thank you note to the board for her gift card.
- A Valentines Day card was sent to Joan Kesel.

Trustees:
- No Report

Director’s Report:
- A tour of the new library website was given.
- A copy of the letter sent to the friends groups was passed out to the Board.
- Circulation is up 16% and borrowers are up 36%.
- NYLA Library Day is March 20th, if anyone would like to go please contact John Walter.
Committee Reports:
Building: No report
Ins./Personnel: No report
Technology:
  • To finish phase 2 of the website (which includes finishing current pages and updating regularly) $8,000 will be needed.
Publicity:
  • Covered in publicity notebook.
Strategic Planning: No report
Endowments/Dedications: No report
Legislative: No report
Finance: No report
Friends: No report
Children’s Programming: No report

Payment of Bills: Motion by Paul LeLonek to pay bills, 2nd by Dorothea Rushworth. All in favor, approved.

Old Business:
  • OCPL 5-Year Plan – Tabled until next month. John will ask Bob Brown to come and speak to the Board about this.

New Business:
  • Personnel Report – Nancy Bamerick has been moved to a clerk 2 position and Rosemary Merritt has been hired to work on the e-commerce grant. Motion by Steve Carr to approve personnel report, 2nd by Bob Powell. All in favor, approved.
  • New Years 2002 Holiday – Motion by Taylor Lapham to close all three libraries on New Years Eve day this year, 2nd by Joya Tucci. All in favor, approved.
  • Library Media Specialist Position – Motion by Mary Lou Fraser to create Library Media Specialist position, 2nd by Joya Tucci. All on favor, approved.
  • Extra Money for Website – Motion by Pat Madigan to allow an extra $8,000 for the completion and updating of the new website, 2nd by Bob Powell. All in favor, approved.
  • NOPL @ Cicero – Motion by Steve Carr to allow the Cicero Friends group to use the name Northern Onondaga Public Library @ Cicero, 2nd by Dorothea Rushworth. All in favor, approved.

Meeting adjourned.
Next meeting to be held at North Syracuse on March 19, 2001

Respectfully submitted,

Shannon Dinet
Board Secretary
Northern Onondaga Public Library  
Monthly Board Meeting  
March 19, 2001

Called to order at 7:15 p.m.

Present: Joya Tucci, Charlotte LaPorte, Steve Carr, Taylor Lapham, John Reichel, Dorothea Rushworth, Paul LeLonek, Bob Powell, Mary Lou Fraser, Pat Madigan, John Walter.

Guests: Nancy Ewanyk, Joyce Brown, Elyse Meltz, Bob Brown-OCPL.

Presentation by Bob Brown on OCPL 5-Year Plan.

- Motion by Paul LeLonek to approve February board minutes, 2nd by Pat Madigan. All in favor, approved.

Reports of Officers:

President—
- Code of conduct sent to Terry Kirwan for approval.
- All three friends groups are working on incorporation.
- Peter Kip will be coming to the next meeting.
- There has been a very good response from the surveys.
- A workshop on the legal obligations of board members is coming up and anyone who wants to go can.
- The re-dedication will be on April 21st.
- Streetlights will go in at Cicero during the first construction phase.

Vice President— No report

Treasurer— We are running right on target. Motion by Taylor Lapham to approve Treasurer report, 2nd by Joya Tucci. All in favor, approved.

Corr. Secretary— A get well card was sent to Joan Kesel.

Trustees— No report

Director’s Report:
- There has been a 20% increase in circulation.
- New Librarian 1 list is out.
- Evening story hours are going on at all three libraries.
- Staff development—an in service meting will be held.

Committee Reports:

Building— There was a $5,000 over expenditure to Barry & Barry. It will be looked into.

Ins./Personnel— No report

Technology— The library website has been updated.

Publicity— John and Charlotte plan to meet with Abby about programs, budget and other items.

Strategic Planning— Code of conduct has been written up.

Endowments/Dedications— No report
Committee Reports cont’d:
Finance—No report
Legislative—No report
Friends—No report
Children’s Programs—All story hours are going very well.

Payment of Bills:
   Motion by Paul LeLonek to approve payment of bills, 2nd by Joya Tucci. All in favor, approved.

Old Business:
   • OCPL 5-Year Plan—Motion for approval made by Bob Powell, 2nd by Pat Madigan. All in favor, approved.

New Business:
   • Personnel Report—Motion to approve personnel report made by Taylor Lapham, 2nd by Mary Lou Fraser. All in favor, approved.
   • Leave of absence for Jynna Brown—Motion by Steve Carr to approve leave of absence for Jynna Brown, 2nd by Paul LeLonek. All in favor, approved.
   • Raise for Abby—To be discussed in executive session.

Board into executive session.

Next meeting to be held at North Syracuse on April 16, 2001

Respectfully submitted,

Shannon Dinet
Board Secretary
Northern Onondaga Public Library
Monthly Board Meeting
April 16, 2001

Called to order at 7:00 p.m.

Present: Charlotte LaPorte, Taylor Lapham, Dorothea Rushworth, Bob Powell, Mary Lindsley, Pat Madigan, Steve Carr and John Walter.

Guests: Nancy Ewanyk, Joyce Brown, Laurie Case, Valerie Knoop, Chele Stirpe, Peter Kip, Catherine Cifarata-Brayton.

- Presentation by Peter Kip on Cicero Community Development Corp.
- Presentation by Laurie Case on the North Syracuse Friends Group.
- Approval of minutes tabled until next month.

Reports of Officers:

President:
- Surveys are now complete, a strategic planning meeting will be held with the staff to discuss the results.
- A letter was received from Terry Kirwan about the lights at Cicero, the developers will install the lights by September.
- The re-dedication of the children’s room at North Syracuse is being held on Saturday April 21st.
- We are still waiting for a solution to the ice problem at Brewerton.

Vice President: No Report

Treasurer:
- We have not received a check from the town of Cicero yet.

Corr. Secretary:
- A card was sent to Joan Kesel.

Trustees: No Report

Director’s Report:
- Circulation continues to go up at all three libraries.

Committee Reports:

Building: No report

Ins./Personnel: No report

Technology: Phase 2 of the library website is done.

Publicity: Covered in publicity notebook.

Strategic Planning: A meeting will be held with the managers on Friday 4/20.

Endowments/Dedications: No report

Legislative: No report

Finance: John will be meeting with the managers soon to discuss the budget.

Friends: Covered in Laurie’s presentation.

Children’s Programming: No report
Payment of Bills: Tabled until next month.

Old Business: No report
New Business: No report

Meeting adjourned.
Next meeting to be held at Brewerton on May 21, 2001

Respectfully submitted,

Shannon Dinet
Board Secretary
Called to order at 7:00p.m.

**Present:** Bob Powell, Charlotte LaPorte, Taylor Lapham, Steve Carr, Dorothea Rushworth, John Reichel, Doretha Lofters, Pat Madigan, Paul LeLonek, Mary Lou Fraser, John Walter.

**Guests:** Nancy Ewanyk, Elyse Meltz, Joyce Brown, Tim Brophy from Brophy Services Inc. (carpets).

- A presentation was made by Tim Brophy of Brophy Services on the cost of cleaning the carpets at all three libraries.

- Motion by Doretha Lofters to approve March and April board minutes, 2nd by Pat Madigan. All in favor, approved.

### Reports of Officers:

**President:**
- A thank you note was received from Joya Tucci for the children’s room dedication.
- The lights for the Cicero Community Campus will be installed in September.
- The problem with having too many tutors and students in the libraries has been taken care of.

**Vice President:** No report

**Treasurer:**
- The money from the Town of Cicero has been received.
- Review of rough draft for the 2002 budget.
- Budget committee will meet in June.

**Corr. Secretary:**
- A card will be sent to Mr. Bragman.

**Trustees:** No report

**Directors Report:**
- Circulation is up 47%
- Borrowers are up 48%
- A very good response was received from the community surveys.
- We have not been able to find anyone off the civil service list for the children’s librarian position.
Committee Reports:

**Building:** No report  
**Ins. \ Personnel:** No report  
**Technology:** No report  
**Strategic Planning:** No report  
**Publicity:** Covered in publicity notebook.  
**Endowments \ Dedications:** Jean Bulley, a teacher at Smith Road donated 10 new award winning children’s books to North Syracuse.  
**Finance:** No report  
**Friends:** All groups are moving towards incorporation.  
**Legislative:** No report  
**Children’s Programming:** No Report

Payment of Bills
- Motion by Mary Lou Fraser to pay bills from March and April, 2nd by Taylor Lapham. All in favor, approved.

Old Business:
- Motion by Paul LeLonek to approve personnel report from March, 2nd by Dorothea Rushworth. All in favor, approved.

New Business
- **Children’s Grant:** Motion by Doretha Lofters to write letter of support for the OCPL grant for technology, 2nd by John Reichel. All in favor, approved.
- **Code of Conduct:** Motion by Dorothea Rushworth to approve the new code of conduct, 2nd by Pat Madigan. All in favor, approved.
- **Tutoring Policy:** Motion by John Reichel to approve tutoring policy, 2nd by Paul LeLonek. All in favor, approved.
- **Additional Clerk 1:** Motion by Steve Carr to add two Clerk 1 positions at Cicero, 2nd by Mary Lou Fraser. All in favor, approved 9 to 1. (Taylor Lapham abstained.)
- **Telergy Easement:** Motion by John Reichel to authorize board president to execute Telergy easement, 2nd by Bob Powell. All in favor, approved.
- **Carpets:** Motion by Dorothea Rushworth to hire Brophy Services to clean carpets for $3,940.00 depending on references, 2nd by Bob Powell. All in favor, approved.

Motion for adjournment by Mary Lou Fraser, 2nd by Taylor Lapham. All in favor, approved.
Meeting adjourned.
Next meeting at Brewerton on June 18, 2001.

Respectfully submitted,

Shannon Dinet
Northern Onondaga Public Library
Monthly Board Meeting
June 18, 2001

Called to order at 7:00 p.m.
**Present:** Charlotte LaPorte, Joya Tucci, Bob Powell, Steve Carr, Taylor Lapham, Paul LeLonek, Mary Lindsley, Dorothea Rushworth, John Reichel, Mary Lou Fraser, John Walter.

**Guests:** Nancy Ewanyk, Joyce Brown, Andy Ewanyk, Elyse Meltz.

Motion to approve May minutes by Taylor Lapham, 2nd by Dorothea Rushworth. All in favor, approved.

**Reports of Officers:**

**President:**
- Called Matt Broderick about the carpets at all three libraries. A representative came and looked at the carpets. We are under warranty until July so nothing will be done with Brophy Services at this time.
- A birdhouse was sent as a get-well gift to Mr. Bragman.

**Vice President:** No report

**Treasurer’s Report:**
- Everything is on target.
- The budget committee would like to keep better track of the following: Fines and fees, Travel and Mileage, supply handling.

Motion by Paul LeLonek to approve treasurer’s report, 2nd by Joya Tucci. All in favor, approved.

**Corr. Secretary:**
- A thank you letter was received from Mr. Bragman.

**Trustees:** No report

**Director’s Report:**
- 14% increase in circulation.
- 41% increase in borrowers.
- Story hours at Brewerton are up and running.
- An in-service meeting will be held soon.

**Committee Reports:**

**Building:** Josall Roofing has been asked to come look at the Brewerton roof. He will come back to do a more thorough search soon.

**Insurance/Personnel:** No report

**Technology:** No report

**Strategic Planning:** No report

**Publicity:** No report

**Finance:** No report

**Friends:** The North Syracuse Friends held their annual book sale, Cicero Friends held their annual ice cream social and the Brewerton Friends participated in the Cicero Festival.

**Legislative:** No report

**Children’s Programs:** No report

**Endowments/Dedications:** No report
Payment of Bills:
• Motion by Mary Lou Fraser to approve payment of bills, 2nd by John Riechel. All in favor, approved.

Old Business:
• Carpets – Covered in Presidents report.

New Business:
• 2000 audit report—Four copies will be sent to John Walter and two will be sent to Steve Carr.
• Handbook update-employee indemnification—Motion by Dorothea to approve update, 2nd by Taylor Lapham. All in favor, approved.
• Referendum PR plan—A meeting will be held with Abby concerning this. Motion by Joya Tucci to approve, 2nd by Mary Lindsley. All in favor, approved.
• Security system maintenance contract—Motion by Bob Powell to go with Sonitrol for system maintenance, 2nd by John Riechel. All in favor, approved.

Motion made by Mary Lindsley to adjourn meeting, 2nd by Paul LeLonek. All in favor, approved.
Meeting adjourned.
Motion by Taylor Lapham to go into executive session, 2nd by Mary Lou Fraser. All in favor, approved.
Next meeting to be held at Brewerton on July 16, 2001

Respectfully submitted,

Shannon Dinet
Board Secretary
Called to order at 7:00 p.m.

Present: Joya Tucci, Bob Powell, Taylor Lapham, Paul LeLonek, Mary Lindsley, John Reichel, Doretha Lofters, Pat Madigan, Steve Carr, Dorothea Rushworth, Charlotte LaPorte and John Walter.

Guests: Nancy Ewanyk, Elyse Meltz, Joyce Brown, Sue Clarey, Catherine Cifaratta-Brayton.

Motion to approve June minutes made by Paul LeLonek, 2nd by Mary Lindsley. All in favor, approved.

Reports of Officers:

President: No report
Vice-President: No report
Treasurer:
- We have used all of the money from the Bragman grant.
- Everything is ok.

Motion by Bob Powell to approve treasurer’s report, 2nd by Paul LeLonek. All in favor, approved.

Corr. Secretary:
- Cards have been sent to Mike Bragman on behalf of the board.
- Joan Kesel would like to attend a future board meeting.

Trustees: No report

Director’s Report:
- There will be a staff development meeting in the fall.
- Circulation at Cicero was up 18% and Brewerton was up 28%.
- Each library has had or will have some kind of free concert this month.
- The budget vote and trustee election is going to be on October 17th, Charlotte LaPorte, Bob Powell and Doretha Lofters are up for re-election. Petitions for this will be due by September 12th.
- Paper ballots vs. using voting machines. A more detailed plan on this will be available in September.
- Josall roofing is doing an inspection on the roof at Brewerton.
- Sue Clarey made a presentation on the libraries children’s programs.
Committee Reports:

Building: No report
Insurance/Personnel: No report
Technology: No report
Strategic Planning: No report
Finance: No report
Legislative: No report

Publicity:
♦ The board received a thank you card from Mr. Bragman.
♦ Barbara Gaugel, an employee at North Syracuse, will be having her artwork on display in an art gallery. Abby will be doing an article on her.

Friends: The Brewerton Friends have gotten their gaming license.
Children’s Programs: This was covered in Sue’s presentation.

Endowments & Dedications:
♦ Oriel Doherty gave North Syracuse $1,000 in her father’s name, Reginald Bunkhouse.

Payment of Bills:
♦ Motion by Doretha to approve payment of bills, 2nd by Dorothea. All in favor, approved.

Old Business: No report

New Business:
♦ Motion by Mary Lindsley to approve personnel report, 2nd by Paul LeLonek. All in favor, approved.

Motion to adjourn made by Pat Madigan, 2nd by Bob Powell. All in favor, approved.
Meeting adjourned.
Next meeting will be on September 17, 2001 at Cicero.

Respectfully submitted,

Shannon Dinet
Board Secretary
Called to order at 7:00 p.m.

Present: Charlotte LaPorte, Taylor Lapham, Bob Powell, Mary Lou Fraser, Joya Tucci, Dorothea Rushworth, Mary Lindsley, Steve Carr, John Walter, Pat Madigan and Doretha Lofters.

Guests: Roy Mullet, Michael Boyle, Nancy Ewanyk, Elyse Meltz, Joyce Brown and Catherine Cifaratta-Brayton.

Called to order.

♦ Motion by Mary Lindsley to go into executive session, 2nd by Taylor Lapham. All in favor, approved.
♦ Motion by Mary Lindsley to approve July board minutes, 2nd by Pat Madigan. All in favor, approved.

President:
♦ There was a meeting held for all staff to discuss the budget vote and any concerns.
♦ Listening sessions are being held at all three libraries for any questions the public may have about the budget.

Vice-President:
♦ No report

Treasurer:
♦ A final draft of the budget was passed around.
♦ List of bills from July will be in the next board packet.
♦ All of the Key Bank accounts will be closed.
♦ 63% of budget is used.

Motion by Mary Lou Fraser to approve the treasurer’s report, 2nd by Joya Tucci. All in favor, approved.

Corr. Secretary:
♦ Petitions for the board positions are in. There is one for Brewerton (Bob Powell), one for North Syracuse (Charlotte LaPorte), and two for Cicero (Joan Kesel and Michael Boyle).

Trustees:
♦ No report

Directors Report:
♦ Circulation is up 16%.
♦ Borrowers are up 89%.
♦ There will be an in-service meeting for all staff on October 25th. All three libraries will be closed from 9a.m. to noon on that day.
♦ Paper ballots will be used in the vote this time.
♦ The NYLA conference for the managers is October 17th-19th.
♦ A voter information handout has been made and will be available at the circulation desks.
Committee Reports:
Technology:
♦ Pricing for wireless hubs for each library will be checked into.
Publicity:
♦ Abby is doing a good job, there are programs going on at all libraries.
Strategic Planning:
♦ There will be a meeting in October or November.
Building:
♦ No report
Insurance/Personnel:
♦ No report
Finance:
♦ No report
Friends:
♦ No report
Legislative:
♦ No report
Children’s Programs:
♦ No report
Endowments/Dedications:
♦ No report

Payment of bills:
♦ Motion by Mary Lindsley to pay bills, 2nd by Doretha Lofters. All in favor, approved.

Old Business:
♦ Motion by Joya Tucci to allow Patchmark to replace all carpets in the three libraries, 2nd by Dorothea Rushworth. All in favor, approved.
♦ Motion by Taylor Lapham to send a letter to Bovis concerning the ice problem at Brewerton, 2nd by Pat Madigan. All in favor, approved.
♦ Motion by Bob Powell to send letter about summary judgement to Barry & Barry concerning the $5,000 overpayment, 2nd by Joya Tucci. All in favor, approved.

New Business:
♦ Motion by Doretha Rushworth to approve the personnel report, 2nd by Mary Lou Fraser. All in favor, approved.
♦ Motion by Steve Carr to approve $2,000 for travel and expenses for e-commerce grant, 2nd by Dorothea Rushworth. All in favor, approved.
♦ Motion by Pat Madigan to close from 9 a.m. to 12 noon on October 25th, 2nd by Mary Lindsley. All in favor, approved.

Comments taken from the public.
Motion to adjourn made by Steve Carr, 2nd by Mart Lou Fraser. All in favor, approved.
Meeting adjourned at 8:15 p.m.
Next meeting to be held at Cicero on October 15, 2001.

Respectfully submitted,

Shannon Dinet
Called to order at 7:00 pm

Present: Bob Powell, Charlotte LaPorte, John Reichel, Steve Carr, Paul Lelonek, Pat Madigan, Doretha Lofters, Dottie Rushworth, Mary Lou Fraser, Joya Tucci, Mary Lindsley, and John Walter.

Guests: Nancy Ewanyk, Joyce Brown, Elyse Meltz.

Motion by Dottie Rushworth to approve September board minutes, 2nd by Doretha Lofters. All in favor, approved.

President

- We are expecting to be getting new carpeting at all three libraries.
- We are still working on the roof problem at Brewerton

Vice President – No Report

Treasurer-

- Everything is OK
- Steve will talk with Tony about possibly giving more informative check details.

Motion by Mary Lindsley to approve treasurers report; 2nd by Paul Lelonek. All in favor, approved.

Corresponding Secretary – No Report

Trustees – No Report

Director’s Report

- Nancy Ewanyk, Sue Clarey, Joyce Brown, Bonnie Fuller and Maria Galeazza will all be going to the NYLA conference on Wednesday.
- A brief review of the new voting districts was given. The changes affect the libraries very little.
Strategic Planning – There will be a meeting in November.
Finance – There will be a meeting in November.

Publicity – Abby is doing a great job.

Building – No Report

Insurance/Personnel – No Report

Technology – No Report

Friends – No Report

Legislative – No Report

Children’s Programs – No Report

Endowment/Dedications – No Report

Motion by John Reichel to pay bills; 2nd by Pat Madigan. All in favor, approved.

Old Business – No Report

New Business
- Personnel Report- Motion by Bob Powell to approve personnel report, 2nd by Mary Lou Fraser; All in favor, approved.
- Changes to voting districts- Motion by Steve Carr to approve changes made by the Onondaga County Board of Elections to the NOPL voting districts; 2nd by Mary Lou Fraser. All in favor, approved.
- Acceptable marks on ballots- Motion made by Steve Carr to accept the marks that were presented by John; 2nd by Paul Lelonek. All in favor, approved.

Meeting adjourned.
Next meeting will be held in Cicero on November 19, 2001.

Respectfully submitted,

Shannon Dinet
Northern Onondaga Public Library
Monthly Board Meeting
November 19, 2001

Called to order at 7:25 pm

Present: Pat Madigan, Bob Powell, Charlotte LaPorte, Joya Tucci, Dorothea Rushworth, John Reichel, Paul Lelonek, Mary Lindsley, John Walter.

Guests: Nancy Ewanyk, Joyce Brown, Elyse Meltz, Andy Ewanyk, Ron Cassin and Joan Kesel.

Presentation by Ron Cassin on mats for the three libraries.
Presentation by Andy Ewanyk on health insurance option

Motion to approve October minutes made by John Reichel; 2nd by Joya Tucci. All in favor, approved.

Reports of Officers

President

- Carpets- Charlotte will call Scott McNeal to see who is responsible for moving shelving in the libraries.
- Brewerton Roof-Josall Roofing will be sending in a proposal for repairing the roof at Brewerton.

Vice President – No Report

Treasurer- No Report

Corresponding Secretary – No Report

Director’ Report

- The NYLA conference went well
- Staff development meeting went well.

Building – Covered in president’s report

Ins./Personnel – Meeting will be held November 30th.

Technology – New equipment coming soon.

Strategic Planning- Meeting to be held in December
Publicity – We are getting good coverage on all programs

Finance – Meeting to be held in December

Friends – No Report

Legislative- The legislative breakfast will be held on December 14th at Soule Road Elementary.

Children’s Programs – There are a lot of programs coming up.

Endowments/Dedications- No Report

Payment of Bills – Tabled until next month.

Carpets – Motion made by Mary Lindsley to order carpet, 2nd by Joya Tucci. All in favor, approved.

Brewerton Roof – Motion by John Riechel to authorize emergency expenses per quote up to $4,200 to fix roof problem at Brewerton. 2nd by Joya Tucci. All in favor, approved.

Barry & Barry overpayment – Motion made by Dottie Rushworth to authorize $170.00 for court costs and attorney fees; 2nd by Paul Lelonek; All in favor, approved.

New Business
Snow plowing quotation- Motion made by Bob Powell to accept bid of $1,800 per year for two years from DJ Evans; 2nd by Dottie Rushworth; All in favor, approved.

2002 Board meeting/NOPL holiday schedule- Motion made by John Reichel to accept change in wording for the board meeting schedule, The board meets on the third Monday of each month except for January and February when holidays conflict and the meeting is moved to the fourth Monday and August when there is no scheduled meeting; 2nd by Pat Madigan; All in favor, approved.

Personnel Report – Motion by Pat Madigan to accept personnel report; 2nd by John Riechel. All in favor, approved.

Mats for libraries – Motion made by John Riechel to go ahead and purchase mats per quoted price of $8,711.00; 2nd by Joya Tucci. All in favor, approved.
Emergency Spending – Motion made by Paul Lelonek for Emergency Capital Improvement Spending Policy of up to $10,000 per repair; 2nd by Mary Lindsley. All in favor, approved.

Section 125- Motion made by Pat Madigan to accept the section 125 health insurance option; 2nd by John Riechel; All in favor, approved.

Fixed Shelving – Motion made by Mary Lindsley to allow $5,000 for the moving of fixed shelving and other misc. items during carpet installation; 2nd by Pat Madigan. All in favor, approved.

Meeting adjourned at 8:45 pm
Next meeting to be held at NOPL @ Cicero on December 17, 2001

Respectfully submitted,

Shannon Dinet
Northern Onondaga Public Library
Monthly Board Meeting
December 17, 2001

Called to order at 7:00 pm.

Present: Bob Powell, Charlotte LaPorte, John Reichel, Steve Carr, Paul Lelonek, Pat Madigan, Doretha Lofters, Dottie Rushworth, Mary Lou Fraser, Joya Tucci, Mary Lindsley, Taylor Lapham, and John Walter.

Guests: Joyce Brown, Abby Russell

Motion by Doretha Lofters to approve November board minutes; 2nd by Joya Tucci; All in favor, approved.

President
- The roof at Brewerton is being taken care of.
- A citation from Mr. Bragman's office and a plaque from the board were presented to departing trustee Doretha Lofters.

Vice President - No Report

Treasurer - Everything is OK.

Motion by Paul Lelonek to approve treasurer’s report, 2nd by Taylor Lapham. All in favor, approved.

Corresponding Secretary – A card was sent to Joan Terrill.

Trustees- No Report

Director’s Report – No Report

Building – Covered in president’s report
Insurance/Personnel – No Report
Technology – No Report
Strategic Planning – No Report
Publicity – No Report
Finance- No Report
Friends – No Report
Legislative – Legislative breakfast went well.
Children’s Program – No Report
Endowments/Dedications – No Report
Payment of Bills:
- Motion by John Reichel to approve payment of bills for October and November; 2nd by Paul Lelonek. All in favor, approved.

Old Business
- Motion by John Reichel to go with the Dupont Flooring system; 2nd by Joya Tucci. All in favor, approved.

New Business
- Motion by Pat Madigan to approve personnel report; 2nd by Taylor Lapham. All in favor, approved.
- Motion by John Reichel to go with Bridgecom as new phone service supplier; 2nd by Paul Lelonek; All in favor, approved.

Motion made by Steve Carr to adjourn meeting; 2nd by Paul Lelonek. All in favor, approved.

Meeting adjourned.

Respectfully submitted,

Shannon Dinet