

**Northern Onondaga Public Library  
Monthly Board Meeting  
October 17, 2011**

**Attending:** Rob Bick, Pat Bragman, Linda Parise, Alice Lipovsky, Lynda Holbrook, Barb Irwin, Randy Lacelle, Kate Kuryla and Library Director, Kate McCaffrey

**Absent:** Pat Madigan, Bob Lalley, Frank Laifer, Jeff Trubia

**Guests:** Bill Hastings, Jill Wiechmann, Meg Backus, Nicole Hershberger, Bob Manning

Meeting called to order at 7:00 p.m.

Motion to Approve resolution to close the libraries for Staff Development Day on Friday, December 2<sup>nd</sup> from 9:00-2:00 pm. by Randy Lacelle; 2<sup>nd</sup> by Alice Lipovsky;  
All in favor—Motion Approved.

Motion to Approve last month's board minutes by Pat Bragman; 2<sup>nd</sup> by Alice Lipovsky; All in favor—Motion Approved.

**Librarian 2**

Motion to Appoint Nancy Boisseau and Sue Clarey to temporary appointment of Librarian 2 by Randy Lacelle; 2<sup>nd</sup> by Barb Irwin; All in favor—Motion Approved.

Presentation by Nicole Hershberger (Cicero Children's Librarian)

- Accompanied by projected photos of summer reading program activities, Nicole spoke about the importance of keeping kids reading over the summer vacation, and the many activities offered by NOPL libraries. Children and teens reported on a total of 13,810 books. There were 74 different children events and 22 teen events. Total attendance at children's events: 3,030. Total attendance at teen events: 526.

**President**

- Discussion of changing the board meeting dates to the 4<sup>th</sup> Monday of the month starting in January 2012 because of conflict with Town of Clay meetings.
- We met with Jerome Melvin, Central Square Acting Superintendent, about the unfunded services that we are providing and he understands our issue and will be speaking with the school board about it.

**Vice President** – No Report

**Treasurer's Report** – by Kate McCaffrey

- Our health insurance representative, United Healthcare, offered us an opportunity to lock in our premiums at 4<sup>th</sup> quarter 2011 rate. This will be an 8% increase, rather than the projected 11% increase. (\$7,000 less than budgeted)
- Ketchum Insurance Agency sent us a refund check in the amount of \$1,487.20. They adjusted our rates based on the inventory of equipment, materials and furnishings we completed this summer.
- Overall spending is at 63% of budgeted amounts at the end of the third quarter of the year.
- Abstract #10 discussed by the board.

Motion to Approve Abstract #10 in the amount of \$101, 604.30 by Randy Lacelle; 2<sup>nd</sup> by Barb Irwin; All in favor—Motion Approved.

**Secretary** – No Report

**Trustees** – None

**Director Report**

Circulation increased again this month, 7% overall, with the largest increase at Brewerton (14%). Public computer use continues to decline, and program attendance was also down this month.

We had twelve hundred survey responses to our survey and will be collating the paper versions and integrating them with the online surveys and creating reports to share with the board, strategic planning committee, staff and members of the community.

There has been a change in plans concerning the Library Kiosk proposed for the Great Northern Mall. The mall is in the Liverpool Library District, and Jean Armor Polly, LPL director, had the idea to serve residents of that end of the Liverpool district with an automated Branch Anywhere that would be stocked with popular books and media for children, teens and adults. John Dougherty, legislator for the 2<sup>nd</sup> district took up the idea, and the cost of two units (\$300,000) plus \$100,000 for materials, appeared in the county executive's budget. In the meantime, Liverpool decided not to participate, citing concerns about future maintenance costs and rising personnel costs.

For the time being, OCPL will own, operate and maintain the units. The proposed locations are the Great Northern Mall and The Case Supply building on West Fayette Street (the new home of WCNY and other partners in the Near West Side Initiative project.)

The county legislature also approved a \$5.2 million dollar bond request to renovate the Central Library. Initially they will only release \$500,000 for the design work. They hope to get another \$2.5 million in state grant funding.

M.A.Polce Consulting is working on an audit of our network. They will make recommendations to address ongoing problems and improve the reliability and stability of our NOPL network and email systems.

We added voicemail for staff at Brewerton and North Syracuse and you will hear additional menu options if you call the administrative offices after hours.

I met briefly with Terry DiGregorio, director of the Central Square Library. Steve Bolton, director of the North Country Library System, came to their last board meeting to discuss the extent of use of NOPL libraries by Central Square residents, and possible funding strategies for their library.

There has been some vandalism along Route 11. Windows have been broken in the vacant house across from Meltzer Court, and in vehicles parked at the RV company next to it. Bryce Pooley, owner of RVWay, visited businesses up and down the road and heard reports of theft from some of them. He's put together an email distribution group so that we can share information, and is working with the police department.

## **Committee Reports**

**Strategic Planning** – We will schedule a meeting soon regarding the survey and next steps.

**Legislative** – None

**Audit/Finance** – We will meet before the next board meeting. Auditors will give report at our November meeting.

**Old Business** – None

## **New Business**

### **Bob Manning, OCPL trustee liaison**

The plan for the Central Library is to create a smaller, more efficient library that can function with reduced staffing levels, and is more visible and accessible. County Executive Joanie Mahoney worked to get funding for the project, which will come from a combination of grants and a bond proposal. The renovations will take 2-3 years to complete.

Thursday, October 20<sup>th</sup>, there will be a trustee workshop at Onondaga Free Library regarding the recent tax cap legislation and what it means to libraries.

The Baldwinsville Library is having another book fair fundraiser at the Clay Barnes & Noble on November 26<sup>th</sup>. It will be a great event with a band and choir performing.

Congresswoman Ann Marie Buerkle was at the library and held one-on-one meetings in the community room. We have been communicating with her about the role libraries play in our communities.

Motion to Approve Election results by Lynda Holbrook; 2<sup>nd</sup> by Pat Bragman; All in favor—Motion Approved.

Motion to go into Executive Session for personnel matters at 8:02 pm by Barb Irwin; 2<sup>nd</sup> by Linda Parise; All in favor—Motion Approved.

Executive Session

Motion to come out of Executive Session at 8:26 pm by Kate Kuryla; 2<sup>nd</sup> by Lynda Holbrook; All in favor—Motion Approved.

Meeting Adjourned at 8:26 pm.

Respectfully By,

Marianne Vaughn