

**Northern Onondaga Public Library
Monthly Board Meeting
January 24, 2011**

Attending: Rob Bick, Pat Madigan, Pat Bragman, Bob Lalley, Randy Lacelle, Barbara Irwin, Frank Laifer, Linda Parise, Kate Kuryla and Library Director, Kate McCaffrey.

Absent: Lynda Holbrook, Alice Lipovsky, Shelley Tafel

Guests: David Lankes, Bob Manning, Lynne Yackel, Kelly Morris, Carol Westcott, Jill Wiechmann and Meg Backus

Meeting called to order at 7:05 p.m.

Rob Bick introduced and welcomed new trustee Frank Laifer to the board.

Presentation by David Lankes - Director, Masters in Library and Information Science Program at Syracuse University. David spoke on Strategic Planning for libraries. What does NOPL want for the future and how can it best impact the community and its members.

President

Oath of Office – Swearing in of Frank Laifer as board of trustee.

Motion to Approve December minutes by Pat Bragman; 2nd by Randy Lacelle; All in favor—
Motion Approved.

- Pole Barn – The specifications for the Cicero Pole Barn will be available at our next board meeting.
- NOPL is not required to pay back the Town of Cicero for certiorari taxes because we were not legally served.

Vice President – No Report

Treasurer – by Kate McCaffrey

- The Audit Committee met regarding the external audit and accounting RFP's and decided to re-engage *Benn & Company*. There will be a slight increase in Mike's cost because he will now be including the extra fees that we were paying him separately for the audit and annual report work.

The committee recommends *Kane, Bowles & Moore* for our outside audit firm. The cost will be substantially lower than the previous audit firm. The audit committee will meet with them sometime in April for finalization.

- We ended 2010 at 91% of budget.

Motion to Approve Abstract #1 in the amount of \$108,326.46 by Pat Madigan; 2nd by Kate Kuryla; All in favor—Motion Approved.

Corresponding Secretary – Sent cards to Shelley Tafel (Get Well) and Barb Irwin (Sympathy).

Trustee Reports – None

Director Report

The deadline for applications for the assistant director was January 14th. There were 38 applicants (some did not meet the minimum qualifications). Rob Bick, Suzanne Nelson (representing the North Syracuse staff) and Kate will interview with a goal of having someone in place by mid-March.

December statistics for library users through the doors and computer use are down for all three libraries. The trend in computer use may be offset in part by the number of wireless users. 431 wireless users logged on in December. The unusually severe weather in December was probably a factor. It kept people home, and the libraries closed early two days, and opened at noon on another. On December 3rd the libraries were closed until 2pm for Staff Development Day.

Overall, in 2010 circulation was up in all three libraries. This is in contrast to other county libraries, where circulation decreased or showed small increases (2 or 3%). Only one city library saw an increase in circulation (Hazard Branch 1%); others declined from 2 to 18%.

	2009	2010	% increase
NOPL	535631	568888	6%
BR	99853	110063	10%
CC	182100	194993	7%
NS	253678	263832	4%

Collection turnover rates were highest for non-print collections across the board. In adult collections, numbers were high for Rapid Reads and magazines, reflecting their shorter loan periods. Large print collections also circulated very well. Areas of the children’s and teens’ collections that were heavily used: board books, picture books, graphic novels, and readers.

Bob Manning (OCPL) – Bob, OCPL Director Elizabeth Dailey, and some of the member library directors have been meeting with state legislators, including Don Miller, recently elected to represent the 121st Assembly District. Senators Valesky and DeFrancisco are currently working on legislation to provide increased state purchasing of databases. The OCPL foundation has purchased an expensive software package developed by consultant Libby Post. The OCPL government relations committee will use it to advocate for legislation that supports library funding, and it will be available for individual libraries to develop support for an annual budget or capital project. The OCPL website has a “library advocacy” link that can be used to send a message to legislators regarding library issues.

Old Business – Rob read a thank you from Charlotte LaPorte for the dedication of a reading area in her name at the North Syracuse Library.

New Business

Cleantec contract

Motion to Approve the revised Cleantec contract for 3-year period, by Randy Lacelle; 2nd by Barb Irwin; All in favor—Motion Approved.

Motion to Adjourn at 8:17 p.m by Kate Kuryla; 2nd by Pat Madigan; All in favor—Motion Approved.

Meeting Adjourned at 8:17 p.m.

Next meeting will be February 28th at the North Syracuse Library.

Respectfully by,

Marianne Vaughn