

Northern Onondaga Public Library
Special Board Meeting
November 19, 2003

Attending: Charlotte LaPorte, Bob Powell, Dottie Rushworth, Mary Lou Fraser, Seth Groesbeck, Joan Kesel, Paul Lelonek, Joya Tucci, Pat Heindorf and Library Director, John Walter.

Absent: Taylor Lapham, Pat Madigan, Suzanne Berti

Guests: Nancy Baker

Meeting was called to order at 5:18 p.m.

Personnel

Motion to approve to hire Camille Luteran for Librarian I at Brewerton Library with salary of \$30,000 effective December 8, 2003 by Mary Lou Fraser; 2nd by Dottie Rushworth; All in favor—Motion Approved. (1) Abstention by Bob Powell.

Personnel Committee

- We will need to discuss employee base and cut-off salaries and include written guidelines in our rules. We will be talking with Civil Service regarding the base salary for specific job positions. Committee meeting is scheduled for Monday, December 1st at 4:00 p.m. at Cicero Library.
- We need a policy for all job descriptions.
- The hiring and firing of all employees rests with the Library Director. The only employee the Board hires, is the Library Director.

North Syracuse Library Manager's position

- We have been in the process of interviewing for this position and should have this position filled by our next meeting and will present him/her to the Board. Those involved in the interviewing process are John Walter, Charlotte LaPorte, Nancy Baker, Suzanne Nelson and Geoff Socha.

Motion to pay Librarian I salary at North Syracuse Library \$30,000 annually by Seth Groesbeck; 2nd by Mary Lou Fraser; All in favor—Motion Approved. (1) Abstention by Bob Powell.

Technology- We will be talking to Terry Kirwan regarding a written contract for Carol Westcott's position. Once we get the contract, we will present it to the Board.

One other item that was discussed involved a new copier purchase – We will be looking into a maintenance agreement with Usherwood that would be more cost effective for the library as we grow.

Meeting Adjourned at 5:58 p.m.

Respectfully Submitted,

Marianne Vaughn