

**Northern Onondaga Public Library
Monthly Board Meeting
June 21, 2010**

Attending: Rob Bick, Pat Bragman, Linda Parise, Alice Lipovsky, Lynda Holbrook, Seth Groesbeck, Kate Kuryla and Library Director, Kate McCaffrey.

Absent: Barb Irwin, Pat Madigan, Shelley Tafel, Randy Lacelle, Bob Lalley

Guests: Lynne Yackel, Camille Luteran, Kelly Morris, Carol Westcott

Meeting called to order at 7:10 p.m.

Motion to Approve May Board minutes by Pat Bragman; 2nd by Linda Parise;
All in favor—Motion Approved.

President

- We have some old equipment and furniture items in storage that we would like to sell. We need to discuss whether we should have an auction or donate them.
- Library Friends Groups need to get Board approval before making any purchase that alters the interior or exterior of the libraries.
- We are looking into consolidating or streamlining the billing process for our largest vendors, Baker & Taylor and Midwest Tape, in order to reduce the number of checks we send out.
- We have received quotes for resealing and striping of the parking lots. We have three companies to choose from. Quotes are for all (3) three libraries.
 - a. Tarvia Seal Corporation – Asphalt sealing (environmentally friendly) \$8,045
 - b. CNY Sealing and Plowing – \$8,318
 - c. Superior Seal and Paving - \$6426 (paving only)
- Electrical Proposals – Kate is currently getting quotes for replacement of ballasts and other electrical maintenance at all three (3) libraries from Palmer, Stagnitta and Fortino & Sons in order to determine whether or not pricing from our current vendor (Stagnitta) is competitive.

Vice President – No Report

Treasurer – Kate McCaffrey

- The prior year data on the financial statement has been updated to reflect the depreciation and amortization entries that Shelley discussed with Mike Benn.
- Credit card statement is itemized in board packet.
- We are at 35% of our overall budget.
- Abstract #6 discussed by the board.

Motion to Approve Abstract #6 in the amount of \$109,523.31 by Seth Groesbeck; 2nd by Alice Lipovsky; All in favor—Motion Approved.

Director Report

- **Staff Development Day** was a success. The evaluations were overwhelmingly positive, and everyone seemed to have learned something that was new and exciting. Members of the Staff Development Day Committee and the Technology Committee planned the events. All of the content was presented by staff members, with the exception of Barbara Giardina, manager of Betts Branch Library, who did a presentation (repeated five times) on Overdrive as part of the Petting Zoo.
- The **23 Things Project** is underway, with more staff members signing up to participate every day.
- We are **changing Internet providers** from Time Warner to Verizon FIOS. This will give us much greater speed (35Mbps upload/35download) than we currently have. Increased bandwidth will support growth and enable us to provide better service to our patrons. Currently FIOS is not available in Brewerton.
- Patrons using laptops can now **print wirelessly** at the Brewerton Library. This was a great accomplishment, due entirely to Carol Westcott's hard work and tenacity. So far we're the first OCPL library to offer this service, which we'll be extending to the other libraries.
- As in past years we are participating in the **Summer Reading Program fine amnesty** program for children and teens. Participants who report on five books can have overdue fines on their library cards waived. The amnesty doesn't cover charges for lost or damaged materials.

Buildings:

- Sound and projection equipment for community room at North Syracuse (gift of North Syracuse Friends) is in; electrical work will be done after the Friends' booksale.
- Ballasts need replacing in all three buildings. Quotes were requested to compare rates with Jim Stagnitta Electric, our current vendor.
- We received quotes for parking lot resealing and striping
- Will be getting comfortable chairs for each library, equipped with tablet arms for laptop users. The Cicero Friends are contributing \$1179 toward the cost of the chairs for Cicero.

Kelly Morris (Brewerton) – Check out our new laptops and the new setup here at Brewerton. It has really opened up more space for our patrons.

Carol Westcott (Technology) – We are in the process of gathering our surplus of old equipment to sell.

Strategic Planning – We will be meeting next Tuesday, June 29th, at 6:30 p.m. at the Cicero Library.

Old Business - None

New Business

Waiver of Conflict of Interest – NOPL @ Cicero Garden Project

The Village of North Syracuse has retained the services of the Wladis Law Firm to draw up an agreement between the Village and NOPL regarding the exchange of a surplus projector for roto-tilling services performed by Village employees,

IT IS HEREBY RESOLVED that we waive any conflict associated with the Wladis firm representing both NOPL and the Village by Linda Holbrook; 2nd by Linda Parise; All in favor—Motion Approved. (1) Abstention by Seth Groesbeck.

Resealing and striping of parking lots

The parking lots of the libraries in Brewerton, Cicero and North Syracuse are in need of resealing and striping.

IT IS HEREBY RESOLVED that we hire the firm of “Tarvia Seal Corporation” to do the necessary work as soon as possible by Linda Parise; 2nd Kate Kuryla; All in favor—Motion Approved.

Motion to Adjourn at 8:04 p.m. by Seth Groesbeck; 2nd by Lynda Holbrook; All in favor—Motion Approved.

Meeting Adjourned at 8:04 p.m.

The next meeting will be Monday, July 19th, at the Brewerton Library.

Respectfully submitted,

Marianne Vaughn